



National Productivity Council

National Productivity Council
Under DPIIT, Ministry of Commerce & Industry, Government of India
5-6 Institutional Area, Lodhi Road, New Delhi 110003

Advertisement No. 107 NPC/HQ/HRM/C/10/2025-26

Dated: 02.02.2026

Engagement on Contract

National Productivity Council (NPC) is an autonomous body under DPIIT, Ministry of Commerce & Industry, GOI and promotes productivity consciousness in the country for sustainable socio-economic development by productivity promotion and dissemination through consultancy, research, and training activities in different sectors of economy.

NPC, Head Quarter (HQ), New Delhi invites applications from suitable person(s) for the following post, as detailed below, purely on contractual basis for its various offices.

Post code	Functional role	Eligibility criteria	Work responsibilities	Others
Adv/01	Project Advisor (Statistician)	<p>Qualification:- Bachelor's Degree with Statistics/Mathematical Statistics/Applied Statistics as one of the subject or a Master's degree in Statistics/Mathematical Statistics/Applied Statistics from a Government recognized University or Institute (regular degree)</p> <p>Experience:-</p> <p>I. Minimum 20 years of work experience with expertise in Indian statistical system management, norms and standards in the field of statistics, statistical methodology, preparation and publication of various reports of central statistics, conducting nation-wide sample surveys, etc.</p> <p>II. Working experience in organizations like MoSPI or statistical units of Ministries/Departments and belonging to ISS</p>	<ul style="list-style-type: none"> Assist in the overall design and direction of the organisational study, ensuring alignment with mandate and the Terms of Reference. Conduct benchmarking with international statistical systems (UNSD, OECD, Eurostat, Statistics Canada, etc.) to identify global best practices in statistical governance, organisational structure, standards, and manpower norms. Assist in recommending macro-level reforms, including structural reorganisation, delayering, functional realignment, rationalization of divisions/units, and strengthening of the national statistical system. Assist in proposing policy-level changes relating to coordination frameworks, reporting structures, technical standards, roles & responsibilities, and institutional accountability. Guide assessment of organisational structure, mandate clarity, 	<p>Type of Engagement: Full Time Contractual</p> <p>Place of Deployment: HRM Group, HQ, New Delhi</p> <p>Number of person(s) required: 01 (One)</p> <p>Contract Period: 06 Months (extendable as per requirement)</p> <p>Maximum age limit:- 65 years</p> <p>Remuneration: Rs. 1,25,000/- per month (fixed)</p>

cadre(Level-14&above) will be preferred.

decision-making architecture, workload distribution, process gaps, duplication of functions, and efficiency constraints.

- Advise in work-measurement studies, manpower analysis, and development of performance standards and Norms for administrative and

Technical units.

- Identify opportunities for process improvements, digital transformation, automation, and e-governance to enhance operational efficiency.
- Review and validate milestone-based reports, diagnostic assessments, process maps, reform options, and final recommendations to ensure quality, accuracy, and evidence-based conclusions.
- Facilitate strategic consultations with senior officials, provide expert inputs during review meetings, and support final presentations at policy-making levels.
- Mentor and guide the project team to ensure methodological rigour, adherence to ToR, and timely completion of deliverables.

Adv/02	Project Advisor (Economist)	Qualification:- Post-Graduate Degree in Economics/Applied Economics/Business Economics/Econometrics from a Government recognized University or Institute(regular degree)	<ul style="list-style-type: none"> Conduct international benchmarking with organizations such as OECD, IMF, World Bank, Eurostat, UNSD and advanced national statistical systems to understand global economic governance structures, indicator frameworks, macro-monitoring systems, and inter-agency data coordination models. Recommend macro-level institutional reforms for Indian statistical systems from an economic system perspective— covering restructuring of economic statistics divisions, strengthening analytical units, rationalising functions, and improving national data architecture. Propose policy-level reforms to enhance the coherence, reliability, comparability and timeliness of national economic indicators(GDP, IIP,CPI, labour statistics, social statistics, SDGs, etc.). Examine and articulate the economic rationale behind production of official statistics— why various data series, surveys, and indices exist; how they support evidence-based policy; and how they link to national development priorities, economic modelling, forecasting and budget 	Type of Engagement : Part Time Contractual Place of Deployment: HRM Group, HQ, New Delhi Number of person(s) required: 01 (One)
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Experience:-

- I. Minimum 20 years of experience in economic statistics, macro economic analysis, and policy-related roles in economic/finance units of Government of India, with exposure to national indicators such as GDP, IIP, CPI, and labour statistics.
- II. Should have held senior leadership roles (Level-14 & above) involving analytical supervision, publication of official statistics, and inter-ministerial coordination on economic & statistical data systems.

Contract Period:

30 Man-days (extendable as per requirement)

Remuneration:

Rs. 10,000/- per man-day

**Maximum age limit:-
65 years**

			<p>planning.</p> <ul style="list-style-type: none"> • Assess how different Ministries collect data for diverse schemes, programmes, and compliance purposes, and recommend frameworks for integration, interoperability, and reduction of duplication across national datasets. • Evaluate existing coordination mechanisms for economic and administrative data (e.g., between MoSPI, RBI, DEA, DBT, Labour, Agriculture, MSME, line Ministries) and propose improved governance models for better command/reporting structures. • Provide expert insights on decision- making hierarchy, planning, monitoring, and results- based governance to enhance institutional effectiveness and ensure optimal utilisation of manpower. • Support evaluation of resource allocation and staffing patterns, linking manpower needs to statistical outputs, workload distribution, economic functions and national policy requirements. • Identify opportunities to strengthen the statistical value chain—from conceptual design to data collection, validation, analysis, publication and dissemination—ensuring alignment with global standards (UN-FDES,SDMX,GSBPM, SNA 2008). • Recommend digital transformation and process re-engineering for economic statistics, including adoption of big- data tools, administrative data integration, and automated workflows. • Review and validate analytical reports, reform recommendations, economic rationale notes, policy briefs, and final deliverables to ensure they are evidence- based and actionable. • Facilitate high- level consultations with senior officials and stakeholders to gather insights, build consensus on reforms, and support final presentations to policy- making bodies. 	
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			<ul style="list-style-type: none"> • Provide intellectual leadership to the project team by ensuring analytical rigor, economic clarity, and alignment with the study's Terms of Reference. 	
Adv/03	Project Advisor (Digital Transformation)	<p>Qualification:- B.E./B.Tech/M.E./M.Tech in Computer Science/IT/Electronics/Data Science, OR MBA/PGDM (IT/Systems/Operations/Digital Transformation),OR Postgraduate degree in Management/Public Policy/e-Governance/Information Systems from a Government recognized University or Institute (regular degree)</p> <p>Essential Experience:-</p> <ul style="list-style-type: none"> • 8-15years of advisory experience in digital transformation, e-governance, and workflow digitisation, including reviewing BPR/O Doutputs and providing guidance on digital- ready work flows, automation opportunities, efficiency improvements, and routing logic(without implementation responsibilities). <p>Desirable Skills</p> <ul style="list-style-type: none"> • Strong skills in analysing As -Is/To - Be work flows, benchmarking digital governance models, identifying digitisation opportunities(DMS, work flow systems, low- code,RPA/OCR), assessing digital readiness, and developing functional-level specifications and roadmap options for future implementation. 	<ul style="list-style-type: none"> • Advisory role post- BPR/OD: Review NPC's Business Process Reengineering (BPR), layering and organisation design (OD) outputs, and provide expert guidance on digital implications and opportunities flowing from those reforms (no implementation responsibility). • Benchmarking & best practices: Conduct targeted benchmarking with national/international e-governance models to inform workflow redesign, interoperability, data governance, security, role- based access, and audit ability standards relevant to Organisation. • Workflow redesign guidance: Translate the As- Is→ To - Be (prepared under NPC's BPR) into advisory guidance for digital-ready workflows— clarifying handoffs, approvals, SLAs/TATs, routing logic, and maker-checker controls to improve cross- function ease. • Digitisation opportunities (advisory): Identify and prioritise opportunities for digitisation/ automation(e.g., DMS,case/ work flow systems, RPA/OCR, dashboards, Low -code) strictly as recommendations—including prerequisites, dependencies, and incremental adoption paths. • Digital read in ess assessment: Assess people, process, data, and technology readiness (policies, skills, standards, metadata, master data, APIs, security) and outline risk, change- management, and capacity- building measures to enable future implementation. • Efficiency & delivery impact: Quantify potential 	<p>Type of Engagement: Part Time Contractual</p> <p>Place of Deployment: HRM Group, HQ, New Delhi</p> <p>Number of person(s) required: 01 (One)</p> <p>Contract Period: 60 Mandays (extendable as per requirement)</p> <p>Remuneration: Rs.10,000/- per man-day</p> <p>Maximum age limit:- 65 years</p>

efficiency/productivity gains, service- level improvements, risk reduction, and transparency benefits expected from the post- BPR digitization –linking to measurable outcomes and KPIs.

- Roadmap (advisory only): Provide a Digital Transformation Roadmap (quickwins→medium -t erm → long- term) that is implementation -agnostic– identifying options, sequencing, estimate ranges, and governance structures for subsequent execution by Organisation /NIC/vendors.
- Specifications at a functional level: Contribute functional/operational specifications(e.g.,BRD -level inputs) required for downstream solutioning– without undertaking detailed technical design, build, procurement, or vendor management.
- Governance& safeguards: Recommend governance mechanisms for future implementation (steering structures, roles, RACI, assurance, SLA concepts) and compliance with standards/policies–while staying within advisory scope.
- Quality assurance of deliverables: Review NPC’s BPR/OD artefacts and the advisory outputs (process maps, options analysis, roadmap notes, briefing decks) to ensure clarity, feasibility, and alignment with the study’s ToR.
- Stakeholder consultations: Support consultations with senior officials and cross-functional teams to validate assumptions, refine options, and build consensus on post-BPR digitisation directions.
- Scope boundary (explicit): The Advisor will not plan or execute implementation activities (procurement, build, configuration, testing, deployment, training, or vendor/SLA operations);the role is limited to benchmarking,

guidance, options, and
roadmap

SE/04	Senior executive	<p>Qualification:- Master's degree in Economics/Finance/ Statistics/Management/MSW(Social Work)/related subject OR B.E/B.Tech in any discipline Degree acquired on regular basis from a Government recognized University or Institute</p> <p>Desirable Experience:- I. Experience in Data analytics, Survey design/ management, etc. II. Prior experience in the areas of Data analytics, Survey design, survey execution/management, sampling ,research methodology will be preferred</p>	<ul style="list-style-type: none"> • Support the organisational study by conducting structured research and analytical work, including assessment of existing organisational structures, workflows, staffing patterns, and reporting mechanisms. • Collect, compile ,and validate data through document review, stakeholder interactions, interviews, and field visits, ensuring accuracy and completeness of information. • Assist in developing key analytical outputs such as organisation charts, functional mapping, process maps, work load analysis, issue logs, and identification of pain points or duplication. • Support work-measurement studies by gathering quantitative and qualitative inputs necessary for manpower analysis, performance norms, and administrative/technical work load assessments. • Prepare structured documentation including meeting minutes, consultation summaries, analytical notes, and draft sections of diagnostic and final reports. 	<p>Type of Engagement: Full Time Contractual</p> <p>Place of Deployment: HRM Group ,HQ ,New Delhi</p> <p>Number of person(s) required: 02 (Two)</p> <p>Contract Period: 06 Months(extend able as per requirement)</p> <p>Remuneration: Rs 34000-70000/-per month depending upon the no. of years of relevant experience(upto 6 years) Rs.70,000/-per month for 6years and above experience</p>
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			<ul style="list-style-type: none"> • Contribute to identification of opportunities for process improvement, delayering, rationalisation, and enhanced coordination, in line with the study's Terms of Reference. • Assist in preparation of presentations, reform options, dashboards, and final submission documents for senior -level reviews. • Ensure systematic documentation, version control, data management, and timely coordination with team members to support efficient project execution. 	
PE/05	Project executive	Qualification:- B.E/ B.Tech in any discipline Degree acquired on regular basis from a Government recognized University or Institute Desirable Qualification:- Masters degree in Economics/Finance/ Statistics/Management/ Related subject	<ul style="list-style-type: none"> • Collect organisational, staffing, workflow, and process-related data from various divisions and field offices through document review, stakeholder interactions, and field visits. • Assist in work - 	Type of Engagement: Full Time Contractual Place of Deployment: HRM Group, HQ, New Delhi Number of person(s) required: 04 (Four) Contract Period: 06 Months(extendable as per requirement)

		<p>Desirable Experience:-</p> <p>I. 0-5years of work experience in project execution, coordination, reporting, stakeholder management/</p> <p>II. Government consulting/process documentation.</p> <p>Prior experience supporting projects involving Ministries/ Departments, PMUs, Survey planning and execution, HR/ work study will be preferred</p>	<p>measurement studies by gathering quantitative and qualitative inputs related to workload, process steps, timelines, and manpower deployment.</p>	<p>Remuneration:</p> <p>Rs. 28000-65000/-per month depending upon the no. of years of relevant experience</p>
			<ul style="list-style-type: none"> • Support development of organisation charts, functional maps, process maps, workload assessments, issue logs, and duplication/pain-point analyses. • Compile, organise, and validate data required for assessing reporting structures, functional responsibilities, • Assist in identifying opportunities for delayering, rationalization, simplification of procedures, • Draft structured documentation including progress updates, meeting notes, analytical write-ups, annexures, and inputs for diagnostic and final reports. • Contribute to preparation of presentations, data summaries, comparative analyses, and documentation packs for senior-level reviews and decision-making. 	

			<ul style="list-style-type: none"> • Ensure systematic record management, version control, and coordination with team members to support timely and accurate project execution. • Provide operational support during consultations, interviews, workshops, and interactions with various units and other stakeholders. 	
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Terms & Conditions:

- The engagement shall be purely on a contract basis and will not confer any right for regular appointment in NPC or in its associated organizations. The contractual person shall not be entitled to any benefits / compensation/ absorption /regularization of service in the National Productivity Council. The contractual person shall not claim any benefit/compensation/absorption/ regularization of service with NPC under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
- Working Hours, Travelling and Daily Allowance, Leave etc.
The contractual person shall be governed as per applicable provisions of NPC for this assignment.
- **General Conditions**
 - In case the performance of the contractual person is not satisfactory, or she/he fails to perform/carry out the functions entrusted or otherwise, or she /he is found in-disciplined or wanting, NPC may terminate the contract at any time without giving any notice and also without assigning any reason thereof.
 - The contractual person shall be required to produce original documents and certificates in support of her/his age, qualification and experience at the time of joining failing which her/his offer of engagement shall stand withdrawn.
 - NPC reserves the right to cancel or withdraw this advertisement at any time without assigning any reason whatsoever
 - All candidates should have their own laptop for this job. No laptop will be provided by the Organization.

Application should be submitted as per **Annex-AF** along-with self-attested copy of all requisite documents and latest photo via email to npc036902@gmail.com on or before **25.02.2026 at 5:00 P.M.** . In the subject of the email, code number of the post applied for, should in variably be mentioned. Incomplete applications as well as applications without self-attested copies of documents shall be rejected.

Application for engagement as contractual person in NPC

Name	
Mother's/Father's/Husband's Name	
Date of Birth (Self-attested copy of proof of date of birth to be enclosed)	
Address for Correspondence	
Permanent Address	
AADHAR No. (Self-attested copy to be enclosed)	
Contact No./Nos.	
Email ID	
Post applied for	
Educational/Technical Qualification (s) (Documents should be self-attested as true copy)	
Details of experience to be attached in proforma as "APPENDIX"	Duly filled proforma "APPENDIX" is attached.
Date of retirement and name of the office where the officer was last working. Enclose the copy of PPO. (In case of retired person)	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true to the best of my knowledge and belief. I have carefully read the terms and conditions mentioned in the advertisement done by NPC and they are acceptable by me. I certify that no disciplinary proceedings are pending against me, as on date. I also state that I have disclosed all material facts.

Date:

Signature of the Applicant

DETAILS OF EXPERIENCE

Period (Starting from the last)	Name of Office/Organization	Post, Remuneration or Pay Band with Grade Pay, if applicable	Description of duties performed

Name/Signature _____